

Priority of Access

This Centre follows the Federal Government guidelines for priority of access. We also have a policy of preference for siblings of already enrolled children. If you require further information please ask.

Requirements for Enrolment

A completed enrolment form is required when a child starts care at the Centre. Particular information is required to be held by the Centre and this is all recorded on the enrolment form. Information includes personal details, immunisation information and general health and development particulars. For CCB and workplace health and safety requirements, children must be signed in and out every day of attendance and any absences must be signed on return. If the absence is due to illness a medical certificate and doctor's clearance may be required. If children are absent due to illness we ask that you ring and inform the Centre as soon as possible.

Waiting List

Where we do not have vacancies we maintain a list of those waiting for care. This list is updated regularly. If a vacancy does become available and is unable to be filled by currently enrolled children, we refer to the waiting list according to date of application, age of child and priority of access classification. If you require care, please complete the waiting list form, and ensure your contact details are up to date. We charge a \$5.00 waiting list fee.

Fees and Charges

Fees are charged weekly and two weeks in advance. Eligible families may receive Child Care Benefits (CCB) and Child Care Rebate (CCR) to reduce their weekly fees, by applying through the Family Assistance Office on 136150.

There is a non-refundable enrolment fee which covers the cost of a security tag for entry to the Centre and also one hat for your child.

Fees are payable for all booked days of attendance regardless of whether your child attends on that day or not. During the mandatory shut down period over Christmas and New Year, fees are not charged however, fees are charged for all Public Holidays. This Centre does not accept cash or cheques for payment of fees. Payment method is Ezi debit only.

If you would like more information regarding any aspect of the Centre, children's program, or enrolment please do not hesitate to contact us.

Phone: 3266 7538

Email: stpauls.childcare@westnet.com.au

Web: www.stpaulschildcare.com.au

Information Brochure for



Operating since 1988

Sponsored by

St Paul's Lutheran Church, Nundah

In Association with

Lutheran Education Queensland

Managed by

Director

CRN 555 002 779K

St Paul's Lutheran Child Care Centre was originally established in 1988 in Union Street, moving to its present location in a purpose built facility in 1994.

The Centre is owned by St Paul's Lutheran Church - Nundah and is managed by Queensland Lutheran Early Childhood Services (Q.L.E.C.S)

We operate under the mission statement of St Paul's Church in conjunction with the educational philosophy of Lutheran Education Queensland and our own Philosophy.

St Paul's Lutheran Church Mission Statement:

"We believe God loves unconditionally therefore we strive to share God's love in our Community"

Aims

Our Centre aims to provide quality care for the benefit of the entire community by providing a caring, stimulating, safe and secure environment which nurtures each child's development.

Centre Philosophy

We aim for our Centre to be a place where "Warm, Caring, Respectful, Open, Supportive, Friendly, Encouraging and Collaborative" attitudes are displayed and valued.

Age Groups

The Centre has 4 age groups catering for children from 6 weeks to before school age.

Hours of Operation

The Centre is open Monday to Friday from 7.00 am to 6.00 pm. The Centre is closed on all Public Holidays and between Christmas and New Year.

Children's Program

We believe children learn and develop through their play, therefore our program of activities are all child centered and child initiated. Every room displays the program that has been planned for your view. The program incorporates all areas of children's learning, interests and development. Activities incorporate both individual and group opportunities in areas such as language, creative expression, music, multi-cultural and construction. Our Centre uses the Early Years Learning Framework (EYLF), Belonging, Being and Becoming. This framework conveys the highest expectations for all children's learning from birth to five years and through the transitions to school.

Christian Studies Curriculum Framework (CSCF)

As a Lutheran child care Centre we incorporate the CSCF into everyday aspects of the children's program. This includes both focus group times as well as general integration throughout the program overall. The core values of love, justice, compassion, forgiveness, service, humility, courage, hope, quality and appreciation are promoted and encouraged in this way.

Parents Participation

This is a very important aspect of our Philosophy as it helps to bridge the 'gap' between home and care. We encourage parents to become an active part of our community by being involved in any way you feel comfortable. In this way we can work together to the benefit of your child's overall learning and development.

Educators

All educators employed at St Paul's hold the relevant qualifications for their positions according to Queensland's Child Care Regulations. All educators are under the guidance of the Director of the Centre.

Meals

The Centre provides morning and afternoon tea, lunch and a late snack where applicable. All meals are prepared on site by the Centre cook.

Licensing

The Centre is licensed in accordance with the Education and Care Services National Regulations 2011, enforced by the Office of Early Childhood Education and Care.

